

# Saginaw Valley State University Fall Art & Craft Show

September 27th, 2025 9:30am - 4pm PLEASE PRINT CLEARLY

Name \_\_\_\_\_  
 Business Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone # \_\_\_\_\_  
 Electric?  Yes  No      Handicap?  Yes  No  
 Email Address \_\_\_\_\_  
 Website Address \_\_\_\_\_  
 Category of Craft \_\_\_\_\_  
 Special Request? \_\_\_\_\_  
*Not all requests can be met*  
 Do you have a back drop at least 5' tall?  Yes  No  
 Do you want flyers to advertise our shows?  Yes  No  
 Signature: \_\_\_\_\_

Remit Payment To: Leslie Needham  
**111 Surrey Rd. St. Louis, MI 48880**  
**kcshowsmi@gmail.com**  
*(Checks, Money Orders, Visa, or Mastercard Accepted)*  
 \_\_\_\_\_ 10'x15' @ \$175.00  
 Electric \_\_\_\_\_  
 \_\_\_\_\_ 6' Table @ \$15.00 extra per table  
 \_\_\_\_\_ \$4.00 per booth for credit card payment  
**NO REFUNDS**  
 Amount Paid: \$ \_\_\_\_\_ Check #: \_\_\_\_\_  
 Visa/MC # \_\_\_\_\_  
 Expiration Date \_\_\_\_\_ CVV \_\_\_\_\_

For Office Use Only: _____ Confirmation _____ Flyers _____ Robly _____
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Cut and retain bottom portion of rules and regulations for your records.

## Shows Rules & Regulations

**ALL APPLICATIONS MUST BE FILLED IN COMPLETELY AND CLEARLY OR WILL BE RETURNED UNPROCESSED.**

You must be checked in 1 hour before show begins. If you are not in your space and have not communicated with Keepsake, Keepsake had the right to re-rent your space.

All backdrops must be decorated attractively. A backdrop is a term we use to describe a type of divider between you and adjoining booths. All tables shall be covered neatly to the floor on all sides. You must provide an accurate list of merchandise to be in the show, plus 4 clear photographs (email, NO paper photo copies will be accepted).

A self addressed stamped envelope must accompany all applications. All items must be juried in and subject to review day of sale. Keepsake Collection reserves the right to make final determination of all conditions. Any unsuitable items will be removed immediately up request of management.

Exhibit spaces are filled in order applications are received with full payment. This also means when a category is full, we close it. After unloading, all vehicles MUST be moved to specified parking lot.

**BRING YOUR OWN CHAIRS.**

**No Refunds once accepted into a show.**

Keepsake Collection, any helpers, any facility event is held at will assume no responsibility for any injury or loss or legal action for any reason to the undersigned, their helpers, or their property. The undersigned agrees to indemnity and hold harmless all above for any and all set claims. If the said premises are destroyed by fire, or if any cause whatever makes it impossible to have the above show, the lease agreement will terminate and the exhibitor waives any claim for damages, including the return of the rental fee. It is the responsibility of the applicant to retain liability insurance valid from setup through take down of the show.